



VisiTrack is a software application that records and tracks movements of visitors, vehicles, contract workers and material inward outward etc. The software generates passes for authorised visitors, vehicles and material outward. These passes can be designed with photographs and barcodes. VisiTrack uses advanced technologies, finger prints, GSM modem and HID tags to give an integrated & technologically futuristic solution.



visitors



Contract Workers



Vehicles



Material IO

## General Features

- Record entry & exit of visitors, contract workers, vehicles & material
- Pop-ups on client PCs for visitor authorisation
- Allow, hold or reject a visitor
- Digital identification: Finger print, Smart card, Bar-code
- E-mail and SMS integration
- Pass formats: Use from the database or design your own
- Intensive onscreen and back-office MIS
- Single day and long-duration, multi-entry passes
- Customise data entry forms (fields and labels)
- Informative control centers – current visitors, visit history, waiting for authorisation, online users
- Data Import: Users, departments, contract workers
- Chat module between security and staff



Face Recognition



Bar-code



SMS

## Application Modules

- Security Gate-Reception module
- Client (Authorisation and Alerts)
- User Chat
- Bar-Code
- Vehicle
- Contract Worker
- Material IO ( Returnable and non-returnable)
- SMS-gateway and GSM modem
- Web-Module- for Appointment

## Pass Formats

VisiTrack has multiple predefined formats for various passes like Visitor (single day & long duration), Contract worker, Material Outward, vehicle etc. New and custom formats can be defined and implemented in the software on request

BLK Super Speciality Hospital		BLK	
Visitor Pass	No : 19654	Near Security Booth	
Issued On	21/01/2013 - 08:33:22 PM		
Visitor Name	Shamshad Farmer		
Organization	SMD Information Pvt Ltd.		
Address	S715, Aulay, One One Stop, Vasantpur.		
Contact No.	079-26748868		
Vehicle No.	GU 1 LJ 5259		
Material	WEBCAM & LAPTOP		
ID Proof	SF 2560 WIR		
Person to Meet	Sameer Anand Mahajan at Conference - A		
Purpose	For VMS Installation		
Visitor's Sign	Sameer Anand Mahajan - Sr. Manager	Security Sign	
			
<b>General Instructions</b> • All visitors are required to display this visitors Card • Please follow all Safety & Security norms inside the premises. • Restricted/Control/No-Entry/No-Smoking/No-Photography/No-Cellular/No-Video areas are not permitted to be taken inside the premises. • In case you notice any fire or any other incidents please bring to the notice of your immediate supervisor or any Company Employee. • Other articles like product samples etc may be allowed to be taken inside after completing the requisite entries in the material In/out register or returning gate pass. • Smoking and chewing of tobacco within plant area and inside the office building prohibited. • This pass is non-transferable and valid for a Day only.			

Visitor's Pass

Indian Oil Corporation		IndianOil	
Visitor Pass	No : 19654	Near Security Booth	
Issued On	21/01/2013 - 08:33:22 PM		
Visitor Name	Shamshad Farmer		
Organization	SMD Information Pvt Ltd.		
Address	S715, Aulay, One One Stop, Vasantpur.		
Contact No.	079-26748868		
Vehicle No.	GU 1 LJ 5259		
Material	WEBCAM & LAPTOP		
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Visitor's Pass

Oxygen		oxygen tv	
Visitor Pass	No : 19654	Near Security Booth	
Issued On	21/01/2013 - 08:33:22 PM		
Visitor Name	Shamshad Farmer		
Organization	SMD Information Pvt Ltd.		
Address	S715, Aulay, One One Stop, Vasantpur.		
Contact No.	079-26748868		
Vehicle No.	GU 1 LJ 5259		
Material	WEBCAM & LAPTOP		
ID Proof	SF 2560 WIR		
Person to Meet	Sameer Anand Mahajan at Conference - A		
Purpose	For VMS Installation		
Visitor's Sign	Sameer Anand Mahajan - Sr. Manager	Security Sign	
			
<b>General Instructions</b> • All visitors are required to display this visitors Card • Please follow all Safety & Security norms inside the premises. • Restricted/Control/No-Entry/No-Smoking/No-Photography/No-Cellular/No-Video areas are not permitted to be taken inside the premises. • In case you notice any fire or any other incidents please bring to the notice of your immediate supervisor or any Company Employee. • Other articles like product samples etc may be allowed to be taken inside after completing the requisite entries in the material In/out register or returning gate pass. • Smoking and chewing of tobacco within plant area and inside the office building prohibited. • This pass is non-transferable and valid for a Day only.			

Visitor's Pass



## Visitors

- Capture new visitor data
- Subsequently, use visitor details from the database
- Capture visitor Photograph (or use existing in the database), fingerprints, vehicle photograph etc.
- Generate instant passes for visitors with prior-appointments
- Online Visitor Authorisation by network protocol or GSM-SMS
- Blacklist visitors, all visitors from a company
- Merge duplicate visitor and company data
- Easy sign-out with Bar-code reader

## Users

- Connect your LDAP user list – no need to define or update your users in AGP.
- Pre-define default meeting location
- Change your online status – available, busy
- Forward visit request to another staff member
- Define alternate user to handle visitor request “in your absence”
- Create visitor appointments for quick pass generation at the Main gate

## Contract Workers

- Manage Contractor and Contract worker details
- Allow entry only to authorised contract workers
- Issue time barred ID-cards with Photo and bar-code to contract workers
- Option to interface bio-matrix device and track entry/exit by finger-print device
- Safety instruction certificate
- Maintain attendance and work-hours of contract workers
- HR can Terminate or extend validity of a contract worker
- Generate statutory reports

## Material IO

- Define Items
- Define multiple, sequential authorisations for material outward
- Two types of outwards – returnable and non-returnable
- Print bar-coded (optional) material outward gate-pass
- Track inwards against outwards
- Reports–over-due items, Inward/Outward register

## Chat Module

- Security users can initiate a chat with online staff members and vice-versa

## Email Integration

- Predefined Email alerts for Visitor arrival appointment, welcome and departure etc.
- Send email to visitor and host on appointment creation and cancellation
- Visitor overstaying e-mail to host
- “Thanks for your visit” mail to the visitor

## Multi-gate

- Allocate different Entry, Exit gates
- Enter from any gate exit from any gate
- Allocate specific security users to specific gate
- Synchronize entry and exit

## Multi-site

- Host a central application server
- Remote sites can access the application server to run a local application
- Single Universal database for global MIS
- Remote site application will display local data (local visitors, users)

## SMS-Gateway and GSM Modem

- Predefined SMS Templates for Authorisation, appointment, welcome & departure messages.
- Visitor authorisation by SMS (using GSM Modem)
- Send Appointment creation message
- Send Appointment cancellation message
- Send “Thanks for your visit” message to the visitor

## Tenants

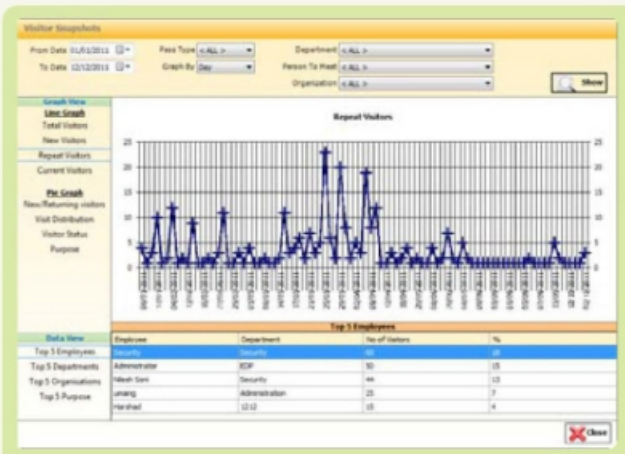
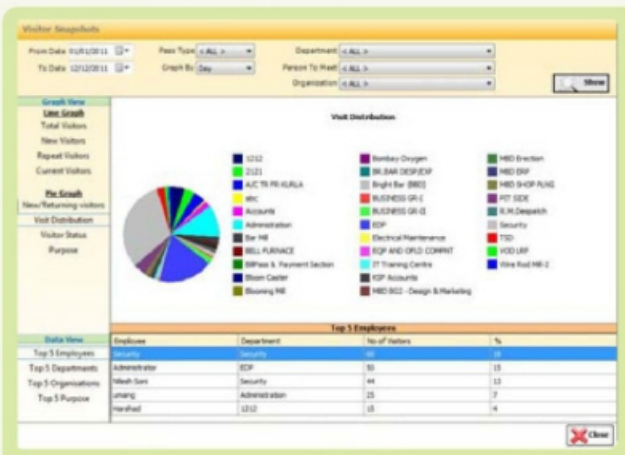
- Allows single security for multiple Tenants
- Can be used in buildings and complexes having multiple organisations
- Can be used in Residential and housing establishments

## Useful Utilities

- Merge duplicate companies (e.g. SBI, State bank of India)
- Merge duplicate visitors (e.g. S. B. Singh, Satyadev B Singh)
- Blacklist visitor or visitor company
- SMS sending utility (security to users)
- Inactive users (not shown in active user list)
- Import master data

## Graphical and Statistical snapshots

VisiTrack provides extensive graphical snapshots and analytical MIS reports for visitors, contract workers, vehicle and material IO.



## Device Integration


- Web/Digital Camera
- Barcode scanners
- Smart card readers
- Finger-print scanners
- Smart Phone/Mobile
- Tab/Laptop/Desktop
- SMS Gateway
- Email Gateway

## Customer Speak

“

I would like to thank HR Software Solutions Pvt. Ltd for providing best visitor management solution for my organization. They have done excellent work for my organization. They provide excellent services and client satisfaction with the help of their dedicated team.

”

Jagat Pal Singh   
( GM Admin)

**HRSS**  
HB22



**H.R SOFTWARE SOLUTIONS PVT. LTD.**  
A Complete IT Solution Provider

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